

February 28, 2006

Dear Rescue Friends:

The Norfolk Animal Management would like to take time to give a huge “THANK YOU” to any local organizations willing assist in helping us to find homes of our animals. We understand that companion animal overpopulation is a serious problem in our area, and we appreciate your support.

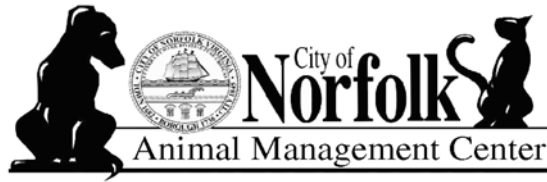
Our rescue policy is simply:

- ✓ Provide all necessary information for the Rescue Organizations. **(Please see following pages)**
- ✓ Proof of Sterilization is required for all animals transferred out of our facility.
- ✓ Notification of disposition of the animal (i.e. adopted, fostered or deceased).

We would love to hear from your organization about any areas you think we need to focus our energy on to help facilitate more effective transfers. Thank you for your time, and for helping us help the animals of Norfolk, Virginia.



Kasha Winston
Animal Services Supervisor
Animal Management Center

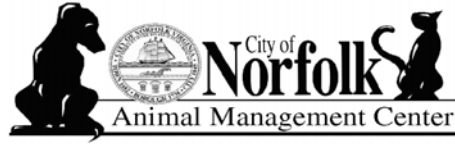


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Paperwork for Rescue Organization

- A. Copy of 501c- Non-Profit status
- B. Contact information for Local Chapter President
- C. Information about the rescue
- D. Adoption forms
- E. List of people that will be able to sign the animals out on behalf of the organization.
- F. Cruelty statement affidavit for all the people that will be signing animals out of the shelter.

(following page is the copy of the “cruelty statement”, please make copies for your members and distribute)



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As a representative of _____, I acknowledge that I have never been convicted of animal cruelty or other animal related crimes.

Signature

Date

Print Name